

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to [stuart.mckeown@eastsussex.gov.uk](mailto:stuart.mckeown@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
 County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 February 2023 TO 31 May 2023**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
13 Feb 2023	Lead Member for Transport and Environment	Memorandum of Understanding between ESCC and South Downs National Park Authority relating to improvement of infrastructure in and around Seven Sisters Country Park Approval and delegated authority to Director of Communities, Economy and Transport to sign the Memorandum of Understanding (MOU) drawn up with the South Downs National Park Authority. The MOU provides a record of how the two parties will work in collaboration on projects in and around the Seven Sisters Country Park.			Report, other documents may also be submitted	Pippa Mabey 01273 335506

14 Feb 2023	Lead Member for Children and Families	<p>Armed Forces Covenant To discuss and agree to the pledges outlined by the 'East Sussex County Council Armed Forces Covenant' document.</p> <p>The Lead Member will sign the Armed Forces Covenant as the Armed Forces Champion and Lead Member for Children and Families.</p>			Report, other documents may also be submitted	Abigail Funnell 07821 636103
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>East Sussex Childcare Sufficiency Duty 2023 - 2024 To approve the publication of the East Sussex Childcare Sufficiency Duty for 2023 to 2024</p>			Report, other documents may also be submitted	Jane Spice 01323 747425
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Household Support Fund Round 4 Approval of the proposed use of the Household Support Fund Round 4 (1 April – 30 September 2023) for the spend on children and families. A report is also being considered by the Lead Member for Adult Social Care for the spend of this fund on adults.</p>	<b>KD</b>		Report, other documents may also be submitted	Jessica Stubbings 01323 463537
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Admission arrangements for community and voluntary controlled schools in East Sussex 2024-25 The outcome of the consultation agreed at the October 2022 meeting will be reported back to the Lead Member at the February 2023 meeting for a decision as to what the</p>	<b>KD</b>		Report, other documents may also be submitted	Jo Miles 01273 481911

		admission arrangements for 2024-25 will be.				
27 Feb 2023	Lead Member for Children and Families	The extension of the Collaborative Partnership Agreement with East Sussex Health Care Trust (ESHT) for the provision of 0-19 Early Help service To agree to move to formal Lead Member sign off for the extension of the Collaborative Partnership Agreement with East Sussex Health Care Trust (ESHT) for the continued provision of the 0-19 Early Help service, that will include delivery of the Healthy Child Programme.	<b>KD</b>		Report, other documents may also be submitted	Simone Lane 01273 335216
27 Feb 2023	Lead Member for Children and Families	Children's Supported Accommodation Approved List (CSAAL) The decision being sought is to approve a new Children's Supported Accommodation Approved List to be launched in 2023 and to approve delegation to the application evaluation panel for the award of placements onto the Approved List. There is no guarantee of work for these.  We also seek delegation for call-off awards to the Budget Holder, Chief Officer, or Assistant Director for Children's Services (depending on the value according to the thresholds of the Procurement Contract Standing Orders), and if a call-off meets the criteria for Lead Member Key Decision, this process will be followed.	<b>KD</b>		Report, other documents may also be submitted	Lisa Schrevel 01273 481617

28 Feb 2023	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
28 Feb 2023	Lead Member for Resources and Climate Change	Uckfield Leisure Centre - next steps To set out next steps including consideration to commence public consultation process for Uckfield Leisure Centre. The Council own the freehold of this asset and the property is leased to Wealden District Council until July 2023.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Nigel Brown, Pauline Young 07394 410630, 01273 481180
February 2023	Chief Operating Officer	Freehold Disposal of the former Firstfield Resource Centre, 42 London Road Hailsham The Council own the freehold of the former Firstfields Resource Centre and it is adjacent to an operational asset owned by SEACamb. Both public sector landowners agreed to a joint disposal to maximise the capital receipt. The joint disposal will occur once SEACamb move to their new accommodation which is being procured. Both organisations have jointly marketed for disposal via a property agent and offers have been received and evaluated. The officer decision report will be finalised, recommending a joint disposal to a purchaser on a conditional basis, subject to planning permission. This is subject to	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630

		SEACamb finalising their vacation of their current operational asset. The Council will secure 70% of the capital receipts on completion.				
February 2023	Chief Operating Officer	Approval of the preferred purchaser and sale terms for 1 Southview Close and Access Road The Lead Member for Resources and Climate Change declared the property (1 Southview Close) surplus on 11 October 2022 and delegated the approval of the preferred purchaser and sale terms following the marketing of 1 Southview Close and the access road which is due to close on 6 December 2022 to the Chief Operating Officer.	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
February 2023	Chief Operating Officer	Former Etchingham Primary School site - Disposal Agreement to Auction sale terms and sales capital receipt achieved at auction for the sale of the former Etchingham Primary School site.	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
2 Mar 2023	Lead Member for Adult Social Care and Health	Market Sustainability Plan Department of Health and Social Care requires local authorities with responsibility for Adult Social Care services to submit a Market Sustainability Plan. The Lead Member is asked to approve the draft Market Sustainability Plan for East Sussex County Council.			Report, other documents may also be submitted	Samantha Williams 01273 482115

2 Mar 2023	Lead Member for Adult Social Care and Health	Household Support Fund 2023 This is a key decision due to the value of the grant the local authority will receive.	<b>KD</b>		Report, other documents may also be submitted	Paul Rideout 01273 482911
6 Mar 2023	Lead Member for Strategic Management and Economic Development	Regulation of Investigatory Powers Act ('RIPA') and Investigative Powers Act ('IPA') update Set the policy for the year ahead as required by the Policy in relation to the use of covert investigative techniques.			Report, other documents may also be submitted	Robert Freeman 01273 336715
7 Mar 2023	Cabinet	Gatwick Airport Development Consent Order for the Northern Runway Proposal To consider the County Council's approach for responding to Gatwick Airport Limited's Development Consent Order for their Northern Runway Project'	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212
7 Mar 2023	Cabinet	Transport for the South East - final Strategic Investment Plan Following consultation on the draft SIP in summer 2022, the amended final SIP was approved by TfSE's Board in November 2022 As a constituent authority of Transport for the South East, it is imperative that we seek Cabinet's approval of the Strategic Investment Plan to ensure that the final document (currently programmed for publication in March 2023) includes the transport investment priorities for East Sussex for the period up to 2050.	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212

7 Mar 2023	Cabinet	Council Monitoring: Quarter 3 2022/2023 To consider the Council Monitoring report for the third quarter of the financial year 2022/23 as part of the Council's Reconciling Policy, Performance and Resources process.			Report, other documents may also be submitted	Victoria Beard 07894 708914
13 Mar 2023	Lead Member for Transport and Environment	Petition: To create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park To decide a response to a petition to create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park. Petitioners have requested formal pedestrian crossings in the vicinity of the Sutton Avenue and A259 South Coast Road roundabout, Peacehaven. Exact locations have not been specified although the Lead Petitioner has suggested consideration of crossings on the A259 South Coast Road, between Lincoln Avenue and Dorothy Avenue. The petition objective is to improve safer crossings and therefore access for pedestrians to the Dell and the shops on South Coast Road.			Report, other documents may also be submitted	Kelly Burr 01273 482824
13 Mar 2023	Lead Member for Transport and Environment	Capital Programme for Transport Improvements 2023/24 To seek Lead Member approval, following consultation with local members, of the list of transport schemes and associated expenditure included in the programme for design and/or delivery in 2023/24.	<b>KD</b>		Report, other documents may also be submitted	Andrew Keer, Chris Tree 01273 336682, 01273 482247



28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed Specialist facility at Denton Community Primary School To consider the outcome of a consultation to establish a specialist facility at Denton Community Primary School, and, if appropriate, to seek approval to publish a statutory notice.			Report, other documents may also be submitted	Gary Langford 01273 481758
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Proposed Specialist facility at Meridian Community Primary School To consider the outcome of a consultation to establish a specialist facility at Meridian Community Primary School, and, if appropriate, to seek approval to publish a statutory notice.			Report, other documents may also be submitted	Gary Langford 01273 481758
31 Mar 2023	Lead Member for Resources and Climate Change	Exceat Bridge Improvement Scheme land acquisition and compensation Various parcels of land subject to acquisition and/or compensation in connection with the Exceat Bridge Improvement scheme.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
31 Mar 2023	Lead Member for Resources and Climate Change	Write-off of Debts 2022/23 To seek Lead Member approval for writing off certain debts in excess of £10,000.	<b>P</b>		Report, other documents may also be submitted	Alina Dunn 01273 481250
March 2023	Director of Communities, Economy and Transport	BSIP Bus Stop Infrastructure Improvements, Key Interchanges & Mobility Hubs Provision of new or replacement shelters (and associated works), maintenance, and refurbishment of ESCC public transport infrastructure, predominantly bus shelters, bus stop hardstands, bus stop poles and flags. Works required to support the delivery of the East Sussex Bus Service	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Craig Lamberton 01273 337525

		Improvement Plan (BSIP).				
March 2023	Chief Operating Officer	Decarbonisation of Heat Works at Rotherfield Primary School Decision to award a contract for replacement and upgrades to the heating system, lighting and building fabric improvement works, following tendering, which based on consultant pre-tender estimate will exceed £500k. These works will reduce heat loss, energy use and carbon emissions and achieve a transition from the existing fossil fuel boiler heating system to clean low carbon air source heat pumps in line with our net zero commitment. An application for a Public Sector Decarbonisation Scheme Phase 3b grant has been made, to meet part of the costs of the works, with a decision to award anticipated by 31 March 2023.	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>
March 2023	Chief Operating Officer	Heating and Ventilation Improvements at Rocks Park Primary School, Uckfield Decision to award a contract for the package of works following tendering, which based on consultant pre-tender estimate will exceed £500k. These works will reduce ventilation heat loss and enable a transition from the existing fossil fuel boiler heating system to clean low carbon heat pumps in line with our net zero commitment and in order to qualify for a Public Sector Decarbonisation Scheme Phase 3b grant. An application for a Public Sector Decarbonisation Scheme Phase 3b grant	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown <i>07394 410630</i>

		has been made, to meet part of the costs of the works, with a decision to award anticipated by 31 March 2023.				
4 Apr 2023	Director of Adult Social Care and Health	<p>Future Technology Enabled Care (TEC) service provision Contract Award To make the contract award for Future Technology Enabled Care service provision to allow the new contract to commence on 1 September 2023.</p> <p>This key decision is to be taken by the Director Adult Social Care and Health under the scheme of delegation.</p> <p>The decision to delegate was made at the Lead Member for Adult Social Care And Health meeting on 31st October 2022.</p>	<b>KD</b>		Report, other documents may also be submitted	Thomas Skilton 07701 394691
18 Apr 2023	Cabinet	Value for Money External Auditors Report	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
18 Apr 2023	Cabinet	<p>External Audit Plan 2022/2023</p> <p>This report sets out in detail the work to be carried out by the Council's External Auditors on the Council's accounts for financial year 2021/22.</p>			Report, other documents may also be submitted	Ian Gutsell 01273 481399
18 Apr 2023	Cabinet	<p>Internal Audit Strategy and Plan 2023/24</p> <p>This report sets out the Council's Internal Audit Strategy and Annual Plan of internal</p>			Report, other documents may also be submitted	Russell Banks 01273 481447

		audit work to be carried out during the financial year 2022/23 for approval by Cabinet.				
April 2023	Chief Operating Officer	Award of Contract for the provision of a modular building at Wadhurst CE Primary School to accommodate a new nursery provision (subject to planning permission) To provide a 60ft nursery provision on site at Wadhurst CE Primary School. This will allow the current provision in the village to move to the school site and the existing building to be made surplus to requirements. Funding has been allocated in the Capital Programme to provide a modular building to accommodate the new facilities at Wadhurst School and allowing education to be provided for pupils between the ages of 2 to 11 years. A contractor needs to be appointed to start in June 2023 for opening in September 2023.	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630
May 2023	Director of Children's Services	Award of the Youth Employability Service (YES) contract Decision to award the Youth Employability Service contract in May once re-tendering process has been completed, with new contract to commence 1 <sup>st</sup> October 2023.  The Youth Employability Service help meet East Sussex County Council's statutory duties to encourage, enable and assist young people to participate in education or training. The service provides good quality	<b>KD</b>		Report, other documents may also be submitted	Caroline McKiddie 01323 463729

		support to a significant number of vulnerable young people, ensuring they have the opportunity to progress into and through post 16 education, training or employment improving their life chances and choices.				
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